

EVENTS GENERAL TERMS AND CONDITIONS

The Organisers of the E-Power & Lighting 2017 is Auslink Events Pty Ltd (formerly known as AUPVSEE Events Pty Ltd).

Any supplier is eligible to apply for participation. Exhibitors are expected to offer professional and attractive Exhibits and to share in the promotion of the Event to ensure the best attendance, and to reflect positive outcomes on the Organisers, all Exhibitors and all attendees.

Exhibitors who also book a sponsorship for the event will be assigned prominent positions on the exhibition floor plan. All other applications are accepted and booths assigned according to the date the application form is received.

PAYMENT TERMS

A 25% deposit is due upon receipt of the signed contract. A further 25% on or before 31 December 2016 and final 50% is due on or before by 31 March 2017. All invoices are in Australian Dollars.

CANCELLATION CLAUSE

All cancellations must be made in writing and sent to events@auslink.com.au

A refund less 50% of the booking amount will be made if cancellation is received by 30 March 2017. No refunds will be made available after 1 April 2017.

EXHIBITORS' LIABILITIES

Every Exhibitor must comply with all applicable laws and agree to indemnify and hold blameless the organisers in respect of any claim for any loss or damage of any kind arising out breach of such laws during of or in conjunction with the Event.

The Organisers will not be liable for the negligence of any Exhibitors prior, during or following the Event and each Exhibitor agree to indemnify and hold blameless the Organisers in respect of any claim for loss or

damage of any kind arising out of or in conjunction with the Event.

Exhibitors agree to indemnify the Organisers against all liability in respect any action taken against the Organisers in respect of Exhibitor samples of any kind whether such samples be sold or given away free and including any legal costs and expenses and any compensation costs and disbursements paid by the Organisers on the advice of Counsel to compromise or settle any such claims.

Exhibitors are required to carry out and maintain public liability insurance in respect of the Exhibitor's liability for death or injury to any persons, or loss or damage to property arising out of the performance of the Services in a sum not less than AUD\$10 million.

The insurance should be maintained in force at all times during move-in period, exhibition period and move-out period. A copy of the public liability insurance policy should be provided to the Organiser.

Notwithstanding the indemnity hereby given, the Exhibitor undertakes to arrange appropriate third party liability insurance. Where there is more than one Exhibitor occupying space their liability will be joint and several.

INSURANCE / SECURITY

Neither the Organisers nor the exhibition venue will be responsible for the safety of any Exhibitor or property of any Exhibitor or any other person, for the loss or damage of, or destruction to same, by theft or fire or any other cause, or for any loss or damage sustained by the Exhibitor by reason of any defect in the building caused by fire, storm, tempest, lightning, national emergency, war, labour disputes, strikes or lockouts, civil disturbances, explosion, inevitable accident, force majeure, or any other cause not within the control of the Organisers or for any loss or damage occasioned, if by reason of happenings of any such event the opening of the Event is prevented or postponed or delayed or abandoned, or the building becomes wholly or partially unavailable for the holding of the event.

WELCOME TO E-POWER & LIGHTING 2017

The Organisers may, in the event of any unforeseen circumstances which render it necessary, mend or alter the location of the stand allocated to the Exhibitor and the Exhibitor undertakes to agree to any alteration to the site or the space reallocation by the Organisers. Exhibitors are responsible for the safety and security of their products, display and stand. During the move in and out period, material should not be left unattended at any time.

Whilst every care will be taken no responsibility will be accepted. All Exhibitors are to insure against public liability, theft and other damages. The Organisers will not be held responsible for any loss or damage to any product exhibited. The Exhibitor will be responsible for any damage to the walls or the floor of the venue.

Exhibitors are strongly recommended to carry out and maintain valid and adequate insurance to insure goods during transit and while on display, against damage/loss, however caused.

ON-SITE STAFF

All international Exhibitor representatives who entered into Australia with a valid visa are advised to observe their condition of stay and their authorized activities under the approved visa class. Exhibitors who entered into Australian with a visitor visa are not permitted to engage in retail sales activities during the exhibition. Alternatively, a local worker / local representative may be employed to conduct retail sales activities. Any person who contravenes a condition of stay in force in respect of him shall be guilty of an offence. Should any Exhibitor representative fail to comply with the above regulation, the Organiser has the sole discretion to terminate the Exhibitor's participation in the Exhibition with immediate effect.

For international exhibitors or their appointed international contractors who intend to construct/dismantle their own Stands, it is mandatory to comply with the requirements imposed by the Department of Immigration and Border Protection of Australian Government.

During the Exhibition (including move-in and move-out

days), Exhibitors who would like to appoint Australian residents to work at the booths, please note and comply with the local employment ordinances .

ELECTRICAL ITEMS - TESTING AND TAGGING

All electrical equipment, appliances and leads used onsite at the venue must be tested and tagged in accordance with Australian standard AS/NZ3760. This is a mandatory requirement that applies to all contractors and exhibitors that use electrical leads and equipment at the venue.

Double adaptors will not be permitted onsite, instead power boards with overload cut off are permitted.

Item	Not Acceptable
Travel Adaptors	
Power Boards	
Wiring and Terminals	
Item	Acceptable
Travel Adaptors	
Power Boards	
Wiring and Terminals	

Organiser reserves the right to arrange electrical faults to be fixed, at the Exhibitor's cost, if the item(s) does/do not meet the safety requirement, tested and tagged before the opening morning of the show.



SERVICES, SET-UP & DISMANTLING

Exhibitor shall move in to the Exhibition Venue according to the arrangements and within the time limits specified by the Organiser.

Exhibits must be set up, packed down and removed according to the times stated by the Organisers' schedule included in the Event's **Exhibitor Manual**. Exhibitors agree to keep their booths open during published hours and are not to dismantle booths until after closing time and according to the Organisers' move-in/move-out schedule.

Exhibitors are cautioned to assure the safety of small valuable items when not in attendance at their Exhibit booths as may be occupied by the Exhibitor.

The arrangement and payment for transporting goods to and from the Exhibition Venue, and the receiving, decorating and removing its exhibits are entirely the responsibility of the Exhibitor.

No trolleys shall be allowed in any carpeted areas of the Exhibition Venue.

All exhibits, Stand materials/Publicity Material and the like of the Exhibitor shall be removed by the relevant Exhibitor immediately after the closing of the Exhibition according to the arrangements and within the time limits specified by the Organiser. Any exhibits or Stand material/Publicity Materials and the like of the Exhibitor left behind at the Exhibition Venue shall be deemed abandoned and shall be disposed of by the Organiser at the expense of the Exhibitor concerned. All proceeds (if any) of such disposal shall be retained by the Organiser and the Organiser shall not be obliged to account the proceeds to the relevant Exhibitor.

TERMINATION OF RIGHTS TO EXHIBIT

The Organiser shall have the right to terminate without notice an Exhibitor's right to exhibit in the Exhibition and to close the Stand immediately at the Exhibitor's expense in any of the following circumstances:

- (a) an Exhibitor or any of its representatives commits a breach of any of the Conditions; or
- (b) if the Exhibitor conducts any activity which, in the opinion of the Organiser, interferes with the rights of other Exhibitors at the Exhibition; or
- (c) if the Exhibitor's display any product which does not correspond to the product listing as stated in the Application Form of the Exhibition; or
- (d) if any electrical your stand has not comply with the Australian standard
- (e) if the Stand is not manned by a representative of the Exhibitor more than half a day, the Exhibitor shall be deemed to have withdrawn from the Exhibition, and the Organiser shall have the right to use the Stand. The Exhibitor Fee paid will be forfeited as if the Exhibitor had cancelled the participation as of such date; or
- (f) if the Exhibitor is accused or convicted of any criminal offence or otherwise so conducts itself as to bring itself, the Exhibition or the Organiser into disrepute; or
- (g) if the Exhibitor is in breach of any applicable local laws, rules or regulations.

CANCELLATIONS

The Organisers are not liable in any respect to any Exhibitor in any respect should the Event be cancelled, rescheduled or relocated for any reason. The Organisers or presenters may postpone or amend the time for the holding of the Exhibition and will not be liable for any loss occasioned thereby provided that this right will be exercised only where circumstances arise to make it necessary.

STORAGE / CLEANING

No storage space is provided, all cartons and boxes are to be removed before the Event opens.

Exhibitors must keep booths clean, safe and tidy at all times and must not spread displays out to aisles and non-designated areas.

WELCOME TO E-POWER & LIGHTING 2017

PRIVACY

In registering for this Event relevant details will be incorporated into an Exhibitor list and made available to parties directly related to the Exhibition. This information may also be added to a database for future Exhibitions.

Please contact the Organisers if you do not want your details to be added to this database.

GENERAL ISSUES

All Exhibitors or their representative, employee, contractor, subcontractor or guest attending the Exhibition will comply with these Conditions, and the rules and regulations stipulated by the Organisers and/or the venue, and all applicable laws. The Organisers reserve the right to prohibit or reject any Exhibitor or their representative, employee, contractor, subcontractor or guest in the case of failure to comply with this provision.

All Exhibitors and their representative, employee, contractor, subcontractor or guest attending the Exhibition agree to dress in professional and appropriate business attire for the duration of the Event.

All Exhibitors agree to conduct their activities in a professional and business manner and from their allocated stand only throughout the duration of the Event.

All Exhibitors agree to pay the amount in Australian dollars as agreed and any applicable GST within 7 days of receipt of tax invoices.

In the event of non-payment of any fees due pursuant to the attached schedule or in the event of breach of any Condition on the part of any Exhibitor, all fees paid hereunder will be absolutely forfeited at the Organisers' discretion and the Exhibitor will have no right to occupy any space allocated and will have no claim against the Organisers. In the event of forfeiture for any reason the Exhibitor will not be released from any liability pursuant to these Conditions.

Further Exhibition participation requirements including the Move-in and Move-out timetable will be forwarded in the Exhibitors' Manual.

The Organiser reserves the right to interpret, alter and amend any of these Conditions and to issue additional rules (including but not limited to the exhibitors' manual) at any time it considers necessary for the orderly operation of the Exhibition. The amended Conditions and the additional rules shall become effective immediately upon posting of the same on our event website at www.electricpower-lighting.com. All interpretations of these Conditions and any additional rules and regulations by the Organiser shall be final and binding on the Exhibitor.

